

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
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Supply Chain Unit
Procurement

Our Ref:
Ons Verw: **PROCUREMENT**

Correspond with the Municipal Manager
Korrespondeer met die Munisipale

15 AUGUST 2016

INVITATION TO QUOTE (15/08/2016)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable)

In terms of Section 19(b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

ACCOMMODATION BOOKINGS

ITEM	DESCRIPTION OF SERVICE	QUANTITY
1	Return Flight Tickets From Johannesburg Airport to Capetown Airport Depart Time from Johannesburg Airport : 14:00pm Depart Time From Capetown Aiport : 15:00pm	2
2	Car Rental From 20 September to 23 September 2016(300km/day)	1
3	Accommodation bookings for 2 Officials with dinner and breakfast fee of R400.00/Person/day Check in : 20 September 2016 Check out: 23 September 2016	2 Double Bed rooms
	Preferred bookings must be done at Goudini Spa, Cape Town	

Quotations must be deposited in a box marked "Accommodation Bookings" not later than **29 AUGUST 2016 at 10:30** faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (SCM UNIT) at 013 262 3056.


EVALUATION CRITERION (80/20)

Minimum requirements

- Central Supplier Database Registration Summary Report
- Supplier must be ASATA/IATA member
- Certified and valid company registration certificate
- Certified copy of BBB-EE certificate or a certified sworn affidavit from accountants or auditors (**failure to submit BBB-EE certificate or a sworn affidavit; no points will be allocated, but will be evaluated further**)
- Fully completed MBD 4,8 and 9 forms
- Proof of municipal rates and taxes or municipal service charges not owed by your company or any of the directors not in arrears for more than three months. Proof of residence where applicable

General Notes

- The council is not bound to accept the lowest quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

 14/8/2016

R.M. MAREDI
MUNICIPAL MANAGER